

**SPECIAL MEETING MINUTES OF THE
PEACE OFFICER STANDARDS
AND TRAINING BOARD**

**BCI MAIN CONFERENCE ROOM
BISMARCK, NORTH DAKOTA
SEPTEMBER 28, 2020**

Members Present

Jesse Jahner
Jason Ziegler
Paul Lies

Members Absent

Guests

Bob Roed
Andy Schneider
Chad Kaiser
Bill Hunt

Legal Counsel

Mike Mahoney

It should be noted that Bob Roed, Andy Schneider, Chad Kaiser and Bill Hunt were present through Teams.

Administrative Staff

Duane Stanley
Monica Sebastian

The meeting was called to order by Jesse Jahner 12:37 p.m.

July 8, 2020 Special Meeting Minutes

Meeting minutes from the July 8, 2020, special meeting, were reviewed.

Motion

Paul Lies made a motion to approve the meeting minutes from the July 8, 2020, special meeting. Jason Ziegler seconded the motion. All in favor motion carried.

Jesse Jahner provided to committee members for discussion a preliminary list that addressed what items would need to be completed for the hiring process, details regarding the reserve certificates and fees, along with the tentative courses of instruction recommended to be taught for reserve basic training.

Hiring Process

- Fill out an application for employment
- Employment history
- Financial history check
- Criminal record screen (local checks, warrants/wants check, triple I)
- Inquiry with POST Board on any past disciplinary actions if they were a licensed peace officer.
- Interview with a background investigator
- Drug screen
- Psychological test
- Final approval by the department head

The Board discussed these suggestions and decided that having a polygraph should be optional.

There was Board discussion regarding paid vs unpaid.

Jesse Jahner had Sheriff's Roed, Schneider and Kaiser give overviews of how their respective reserve programs were currently operating. worked. All guest sheriff's provided input throughout the meeting.

Reserve Certification/Fees

- The individual would receive a reserve license
- They would need to receive 100% on the use of force test (they would have three attempts and if fail all three they would be exempt and not get a reserve license)
- The reserves can be paid or unpaid by the agency
- They would need 30 hours of POST Board approved training every three years to renew their reserve license
- They would have to qualify every year on a POST Board approved firearms course
- If the reserve officer already is a full time licensed peace officer their peace officer license can be activated and work as a reserve deputy under the agency
- They need to be directly supervised
- The initial reserve licensing fee would be \$45

The Board discussed these suggestions and decided that if an individual failed the Use of Force test, they would need to wait one year to re-apply as a reserve deputy instead of being exempt from the reserve program. This would be consistent with the current administrative rule regarding Use of Force testing.

There was continued discussion on defining compensation

There was a break and the meeting was called back to order at 1:30 p.m.

Reserve Course of Instruction

- (4hrs) Use of force
- (4hrs) Weapons proficiency written/practical
- (2hrs) Criminal law course
- (2hrs) Traffic law course
- (6hrs) CPR/AED
- (4hrs) De-escalation training
- (8hrs) Ethics\ Diversity\ Anti-Bias training
- (8hrs) Basic defensive tactics course to include control holds/handcuffing
- (4hrs) Taser certification
- (2hrs) OC certification
- (2hrs) Report writing
- (2hrs) Courtroom testimony
- (2hrs) Radio communications course
- (4hrs) Traffic stops
- (4hrs) Room clearing
- (2hrs) Evidence familiarization
- (4hrs) Basic crime scene preservation

The total for the course as listed above added up to 64 hours.

The Board discussed these suggestions and decided to take out taser and OC certification. They also decided that if they are already were CPR certified they would just need to provide proof that they are certified and would not need to retake CPR.

There was also discussion on adding training blocks to include active shooter and off duty behavior management. Advanced reserve instruction could include SFST

There was discussion amongst the Board members if each agency would teach these courses or if there would be certain agencies designated to teach.

The Board decided to leave the reserve deputies as non-salaried officers.

The Board decided this training would need to be completed within one year from the date they start the program in order to become a reserve officer.

The Board decided that if a licensed peace officer does not want to not renew their peace officer license and just become a reserve officer, a waiver may be granted.

Paul Lies made a motion to adjourn the meeting at 2:41 p.m. Jason Ziegler seconded the motion. All in favor, motion carried.